Aviation Unit Safety Management System

Risk Management Forms

AGENCY NAME HERE

Aviation Unit Safety Management System
Aviation Unit Safety Management System

Hazard or Occurrence Report

Date: Click Here  Time: Click to enter  Location: Click here to enter location

Frequency:  Single Event ☐  Daily ☐  Weekly ☐  Monthly ☐

Aircraft Damage  ☐  Equipment
Damage ☐  Injury ☐

Aircraft Damage ☐  Equipment

Name (Optional): Click here to enter name.  Aircraft Tail Number: Click here to enter tail number.

Hazard or Unmitigated Risk: Click here to enter text.

Potential Consequences: Click here to enter text.

Recommended Corrective Action: Click here to enter text.

Additional Comments: Click here to enter text.

Safety Officer Signature: Click here to sign electronically
Aviation Unit Safety Management System

Safety Manager Response – Page 1

Hazard or Occurrence Description: Click here to enter text.

Hazard Assessment

Direct and Latent Factors 1. Click here to enter text.
5 Why’s Model 2. Click here to enter text.
(Risk Influencing Factors, Latent Factors) 3. Click here to enter text.
4. Click here to enter text.
5. Click here to enter text.

Risk Assessment Score (likelihood vs. severity, etc.)

Click here to enter number.

Possible Risk Controls 1. Click here to enter text.
(Means of lowering likelihood or severity of the above identified factors. Try to make quantifiable)
2. Click here to enter text.
3. Click here to enter text.
4. Click here to enter text.
5. Click here to enter text.

Recommended Risk Control – POLICY ELEMENT

Policy/Procedure element(s): Click here to enter text.

Goal and timeframe: Click here to enter text.
### Recommended Risk Control – TRAINING ELEMENT

**Training element(s):**  Click here to enter text.

**Goal and timeframe:**  Click here to enter text.

<table>
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<tr>
<th>Return on Investment:</th>
<th>Potential Cost of Hazard</th>
<th>Estimated Cost of Intervention</th>
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**Follow up date/interval:**  Click Here

**Additional Comments:**  Click here to enter text.
Aviation Unit Safety Management System

Follow Up Report

Date: Click Here

Risk Control Performance – POLICY/PROCEDURE

Policy/Procedure risk control current status: Click here to enter text.

1. Is this the goal? □ Yes □ No

2. If not, is the data moving towards the goal? □ Yes □ No

3. Has the Risk Assessment Score for the original hazard improved? □ Yes □ No

4. Estimated Return on Investment Click here to enter text.

5. Recommendation (see below*): Click here to enter text.

Risk Control Performance – TRAINING

Training risk control current status: Click here to enter text.

1. Is this the goal? □ Yes □ No

2. If not, is the data moving towards the goal? □ Yes □ No

3. Has the Risk Assessment Score for the original hazard improved? □ Yes □ No

4. Estimated Return on Investment Click here to enter text.

5. Recommendation (see below*): Click here to enter text.

6.

*Safety Performance Analysis and Recommendation

- If the answer to both 1 and 2 is ‘no’ and 3 is ‘no’ = Implementation is poor. Consider a new plan to implement the risk control in order to meet the goal, or change the risk control to one that is more likely to be carried out.

- If the answer to both 1 and 2 is ‘no’ and 3 is ‘yes’ = Your Targeted Risk Factor (or means of measuring it) is not an accurate measure of the risk associated with the original hazard. Consider changes to one or both. [If the Targeted Risk Factor seems valid, start with a new means of measurement first].